



**Conditions for the hire
of facilities at
Nanpean School**

**Nanpean C P School,
St Georges Road, Nanpean,
St Austell, Cornwall
PL26 7YH
Tel 01726 822447**

The community hall and other facilities may only be hired with the consent of the school governors or with the consent of any person authorised on their behalf to give such consent.

It is the responsibility of the hirer to take out, and maintain a policy of Public Liability insurance which indemnifies the hirer against legal liability and covers the use of the hall and its facilities. The hirer must be able to produce evidence of this when requested by the school.

The right is reserved to cancel any hiring without notice, where the school consider it necessary for any cause outside their control. In the event of any hire being cancelled the hire charge will be refunded to the hirer, as long as this is communicated to the school at least 48 hours prior to the booking. The school shall not be held liable or required to pay compensation for any loss sustained as result of or in any way arising out of the cancellation of the hiring.

The person or persons, society or organisation to whom the facilities have been hired shall take the premises as they are. There is no employed warranty on the part of the governing body that the premises are fit for any particular purpose and the governing body shall not be held liable for any injury or damage to any persons or property in anyway arising out of the condition of the premises or any furniture, fittings or fixtures.

There is a no smoking policy and smoking is not permitted anywhere on the site.

The consumption of intoxicating liquor or the placing of it on the premises must be with the permission of the school and if necessary the appropriate licences must be obtained.

Your attention is drawn to the need to provide proper lighting, proper arrangements to ensure the maximum number of persons permitted to be on the premises is not exceeded, that routes of escape are kept free from obstruction, that no portable heating appliances, naked lights, explosive or highly flammable materials, including fireworks, are used and that adequate stewarding is available.

The hours of let must be adhered to and any infringement will result in additional costs being made to the hirer.

At no time during the period of letting shall there be any undue noise, disturbance to the surrounding neighbourhood, or any other public nuisance.

Electrical Systems – Any alteration or addition to the hall and facilities lighting is strictly forbidden, except with the written consent of the school.

The hirer will be invoiced by the school for the appropriate hire charge, in accordance with our agreement with Vivify (endorsed by Cornwall Council). In addition to the hire charge the school in certain circumstances may require a deposit to be paid in advance. In event of damage occurring during the hiring the school reserve the right to retain the deposit or the requisite part of it, in respect of the cost making good the damage.

The school reserve the right to refuse access to the premises hired if the whole of the fee has not been paid or if these regulations have not been complied with. The school reserve the right to amend the hire charges at any time.

Indemnity – The hirer shall indemnify the school against all actions, proceedings, claims and demands whatsoever which may arise as a result of the hiring.

The school shall be entitled to make such additional charges they consider necessary in the event that the terms of this agreement are breached and without prejudice to the above the school shall in any case be entitled to recover any damages that they suffer as a result of any breaches of this agreement.

AGREEMENT

I, the undersigned understand and agree with conditions of this hire and that I take full responsibility for any breaches of these conditions.

Name of organisation / organiser

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Signed